

Informal Procurement Example



School: _____

Specification for: Fresh Ground Beef

Quantity: 50#

Length of Contract: 10 months

Delivery: one time a month from September to June.

Beef must be pasture raised and free of growth hormones.

<u>Farm and Contact Info</u>	<u>Date of Contact</u>	<u>Comments</u>	<u>Price Quote</u>	<u>Quote Accepted</u>

Name of individual obtaining quotes: _____

Chosen Vendor/Farm: _____

